WILLED BODY PROGRAM INSTRUCTION SHEET

On behalf of the Anatomical Board of the State of Texas

1. The Willed Body Form should be signed and dated in the presence of two witnesses. If possible, one of the witnesses should be a member of the family. **It is not necessary to have the form notarized.** Make two copies of the form after it is signed and witnessed.

   a. Return the **original signed** Willed Body Form to: Texas A&M College of Dentistry, Willed Body Program, Department of Biomedical Sciences, 3302 Gaston Avenue, Dallas, TX  75246.

   b. Give a copy of the signed Willed Body Form and these instructions to two people of your choice, such as a family member, friend, attorney, physician, minister, or funeral director, for the purpose of informing them of your bequest. Be sure they are familiar with these instructions.

   c. A billfold card, indicating that you have willed your body to us, will be sent to you when we receive the original signed form.

2. Texas A&M College of Dentistry will bear the expense of body preparation and transportation within a 250-mile radius of Dallas for an amount authorized by the Anatomical Board of the State of Texas. **Any additional expenses must be borne by the family.**

3. After use in the teaching and research programs, the bodies are cremated and placed in a vault at a local cemetery near Texas A&M College of Dentistry in accordance with Texas State Anatomical Board Regulations. However, if we are notified in writing that the family of the deceased requests the return of the cremated ash remains, we will comply with that wish. In that case, a name and address where the ash remains should be returned must be provided in the proper space on the Donation of Body Form; we must be notified of any subsequent changes of that address.

NOTIFYING THE WILLED BODY PROGRAM OF THE DEATH OF THE DONOR

*To the family member or agent of the donor:*

If death occurs between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, **the Willed Body Program at Texas A&M College of Dentistry should be notified immediately at 214.828.8270 or 214.828.8276** so that appropriate arrangements can be made.

If death occurs after 5:00 p.m. or on the weekend, **please call our pager at 214.582.3890. When you are prompted by the pager, please key in your contact phone number and press the # sign.** You will be contacted immediately by our staff who will arrange transportation.